PURCHASE REQUEST

OFFICE OF THE SOLICITOR GENERAL

(Agency)

SOLICITOR GENERAL
RECEIVED
JUL 28 2025
Yek 3:47

Department:	**Case Management Service**	PR No. 025-07-111	Date: July 21, 2025
Section:		SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	Unit	**PROCUREMENT OF ICT EQUIPMENT:** **Supply and Delivery of WiFi Enabled Voice over IP (VOIP)** Phones *Objective* *The Primary objective of this project is to enhance the OSG's communication capabilities by adding new Wi-Fi-enabled VoIP phoness to its existing infrastructure. These additional units will allow staff members to communicate more flexibly within the office, breaking free from the limitations of the traditional wired phones. By utilizing VoIP technology, the OSG aims to improve connectivity, streamline internal communication, and support realtime collaboration across its deparments, while reducing costs associated with legacy telephone systems.* ***Warranty and After-sales Requirements for VOIP Phones*** a. Immediate replacement of the equipment and/or its parts b. The winning Bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item c. In case of outside repair within the 1-year warranty period, the winning Bidder shall provide a service unit having the same specifications to the OSG. d. For the two immediately preceding items, the Bidder must submit Proof of Warranty as part of the technical component *Please see attached Terms of Reference (TOR):* *I. Scope* *II. Approved Budget for the Contract (ABC)* *III. Payment* *IV. Delivery* *V. Qualification of the Supplier* *VI. Other provisions of RA 9184* *VII. Technical Specifications* *Attached: Memorandum for TWG Chairperson and Approved Terms of Reference form the Technical Working Group for ICT Equipment*	56	Php 25,000.00 *VAT INCLUDED*	Php 1,400,000.00

FUNDS AVAILABLE:

MARIA ADELUEZA O. DACANAY
Officer-in-Charge
Financial Management Service

Amount in Words:	**One Million Four Hundred Thousand Pesos Only**	**Php 1,400,000.00**
Purpose:	**For Public Bidding**	

Prepared By:	Recommending Approval:	Approved by:
AMELITO V. DUCUT	**EDUARDO ALEJANDRO O. SANTOS**	**DARLENE MARIE B. BERBERABE**
ITO III	Director IV, CMS	Solicitor General